

*A Virtual Training Series —*

FOUNDATION   
for QUALITY CARE

NYSHFA | NYSCL

NURSING HOME  
**ADMINISTRATOR**  
LEADERSHIP COURSE

DEADLINE  
**JAN 12<sup>th</sup>**

**18 CEUs**  
NAB APPROVED



# PROGRAM OVERVIEW:

This Administrator Leadership Course (ALC) is a part of our overall Leadership Institute designed for newer Licensed Nursing Home Administrators (LNHA). The course will provide six sessions of education to further develop new administrators' practical skills and tools to effectively and efficiently lead the day to day operations of a Skilled Nursing Facility (SNF). It will provide the opportunity to learn and enhance skills, fine tune existing knowledge, explore value based leadership, and operationally apply the skills and competencies that are needed to be a successful LNHA.

*This Course is Designed for Licensed Nursing Home Administrators who have been in Practice for 5 Years or Less or Those Wanting to Increase Their Knowledge of the Course Content Offered.*

# PROGRAM OBJECTIVES:

- Identify and enhance the competencies needed to be an effective LNHA articulate the standards of care and scope of practice that guides the variety of health care professionals that work in SNF
- Apply human resource principals into practice
- Prepare for and respond to the federal survey process
- Evaluate current systems to manage and identify key aspects of Medicare and Medicaid Reimbursement
- Facilitate an effective quality improvement process, understanding Payroll Based Journal
- Understand elements of the Emergency Preparedness Program

# PROGRAM INSTRUCTOR:

**JACKIE PAPPALARDI, RN, BSN**

*Executive Director, Foundation for Quality Care*

Jackie is a registered nurse with 40 years of service in the public and private health care delivery system. She has leadership experience working with providers to achieve accreditation, develop and implement emergency management programs, shape facility wide quality improvement practices and foster strong collaborative partnerships.

**LISA VOLK, RN, B.P.S., LNHA**

*Director, Clinical & Quality Services*

Lisa has 40 years of experience in the long-term care setting. She has held roles as Director of Nursing, Administrator and Executive Director. Lisa has extensive knowledge in team building, employee engagement and innovative practices which lead facilities to achieve consistent high-quality outcomes. *Member of the AHCA Clinical Committee.*

# PROGRAM REQUIREMENTS:

Applicants must be a Licensed Nursing Home Administrator who has been in practice for 5 years or less or a LNHA wanting to increase their knowledge of the course content offered.

**Statement of interest indicating how attending this program will enhance their professional development. - Copy of current NYS NHA License.**

**SPACE IS LIMITED!**

**REGISTRATION DEADLINE » JAN 15, 2023**

**MEMBER:**  
**» \$1,350 per participant**

**NON-MEMBER:**  
**» \$1,550 per participant**



**February 2, 2023 | 9:00 am – 12:15 pm**

***The Roles and Responsibility of a Professional LNHA***

- Identify Leadership Competencies of the LNHA
- Review Standards of Care and Scope of Practice Issues
- State and Federal Regulations Guiding Professional Practice in SNF
- Self-Assessment of the Administrative Leader



**February 9, 2023 | 9:00 am – 12:15 pm**

***Finance: Reimbursement***

- Medicare Systems Management
- Medicaid Reimbursement
- PDPM



**February 16, 2023 | 9:00 am – 12:15 pm**

***Human Resource Management / Emergency Preparedness***

- Laws / Requirements Guiding HR Management
- Organizational Structure / Resource Management
- Principles of Hiring, Firing and Conducting Disciplinary Actions
- Review Facility Emergency Planning and Risk Assessment
- EEOC / Diversity



**March 9, 2023 | 9:00 am – 12:15 pm**

***Requirements and Regulatory Oversight***

- Achieving, Measuring, Maintaining Regulatory Compliance
- Preparing the SNF Team for Survey Requirements and Regulatory Oversight
- Achieving, Measuring, Maintaining Regulatory Compliance
- Preparing the SNF Team for Survey
- Understanding Types / Time Frames of Federal Survey
- Scope, Severity, Penalties Associated with Deficiencies
- Preparing Successful Plans of Correction
- The IDR Process



**March 16, 2023 | 9:00 am – 12:15 pm**

***Quality Improvement Systems***

- Framework for Quality Improvement
- Root Cause Analysis
- Quality Indicators / Measures
- Resident and Staff Satisfaction
- Payroll Based Journal



**March 30, 2023 | 9:00 am – 12:15 pm**

***Transformative Culture***

- Discuss the Long-Term Care Community of Tomorrow
- Explore the Concept of Transformative Culture
- Learn Strategies to Help Create and Environment of Care
- Understand How to Attract and Sustain Workforce
- Facilitate Increase Satisfaction for Your Customers

# Nursing Home Administrator Leadership Course

» Submit completed form to Nancy Knapp at [nknapp@nyshfa.org](mailto:nknapp@nyshfa.org) or fax to 518-426-4051

Name: \_\_\_\_\_ Admin License #: \_\_\_\_\_

Title: \_\_\_\_\_ NAB Identifier: R \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Registrant's Facility: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

## PARTICIPANTS MUST:

- Be available to attend all six sessions
- Statement of interest indicating how attending this program will enhance their professional development – Copy of current NYS NHA License
- Applicants must be a Licensed Nursing Home Administrator who have been in practice for 5 years or less or a LNHA who want to increase their knowledge of the course content offered

**REGISTRATION DEADLINE: JANUARY 15, 2023**

**MEMBER FEE: \$1350 | NON-MEMBER FEE: \$1550**

**SPOTS WILL FILL UP QUICKLY - REGISTER TODAY!**

## METHOD OF PAYMENT:

- ☐ CHECK (Please make checks payable to Foundation for Quality Care)
- ☐ AMEX                      ☐ DISCOVER                      ☐ MASTERCARD                      ☐ VISA

Credit Card Number:	Exp. Date:
Cardholder Name:	
Authorized Cardholder Signature:	

I authorize NYSHFA/NYSCAL/FQC to use the above Discover, MasterCard, VISA, or AMEX to charge applicable registration fees. I also understand that registration fees of those who cancel the day of the program or fail to attend are forfeited. Payment will show on your credit card statement as NYS Health Facilities Association.

\*In the event there are not enough participants, NYSHFA | NYSCAL reserves the right to cancel

[NYSHFA-NYSCAL.ORG](http://NYSHFA-NYSCAL.ORG)

STAY CONNECTED!   

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